VTA Tracking Record

Part 19 and Schedule 27, HSW (Hazardous Substances) Regulations 2017

One record per product

Organisation (PCBU)	Workplace address	Product name	Hazard class
Active ingredient	Competent person: name, position, phone	Certificate no. and expiry (if certified handler)	CSL no.
Classifications and life-cycle phases certified		Exact location where normally held (building, room, shelf)	

Date	Movement (received, used, transferred, disposed)	In (kg or L)	Out (kg or L)	Balance (kg or L)	Location now, or transfer to (PCBU, address), or disposal method and place	Container unique ID	Person in control	Initials

Tracked VTAs: potassium and sodium cyanide, yellow phosphorus, 1080, PAPP, pindone, MZP. Unique container ID: zinc phosphide, PAPP, cyanides, 1080, yellow phosphorus, or as a safe work instrument specifies.
Inspector must identify the location from this record within 2 minutes and find the substance within 1 hour or your ERP time, if shorter. Keep records 12 months after transfer, 3 years after disposal. 1080 annual return: 31 March.